

FALL 2023 Internship Dates

Broadest dates for Fall 2023: August 15, 2023 – January 15, 2024

Fall has two Parts of Term:

Interns starting their internship on or after the first day of class, August 21, will be placed in Term 1

Interns with a start date before classes begin or an end date after classes end will be placed in Term 4

The **Academic Course Meeting Dates Exception form** will be necessary when your student's on-site responsibilities span outside of the broadest dates for Fall 2023, August 15, 2023 – January 15, 2024. The form can be found on our Registrar's forms site: <https://registrar.appstate.edu/resources/forms>

Early Registration for Fall 2023 for currently enrolled students:

April 1, 2023 – April 14, 2023

Drop/Add:

Students' financial aid can be negatively impacted if registration does not occur before Drop/Add closes on the 5th day of classes. The entire internship approval process, including the Dean's level approval, must be completed no later than 12:00 noon on Friday, August 25, 2023, the last day of the Drop/Add period. This is to ensure registration can be completed before the close of business.

For First-Half Semester internships: Last day to add a class, August 25, 2023

For Second-Half Semester internships: Last day to add a class, October 11, 2023

Census: Friday, September 1, 2023

Liability Insurance:

Because our professional liability insurance policy for interns begins on August 15 and ends on August 14 of each academic year, Fall interns may begin their on-site responsibilities no earlier than August 15. Students enrolled in courses coded as internships, practica, field experiences, clinicals and student teaching are covered and the student's account is billed the policy fee upon enrollment. Students may visit internships.appstate.edu/insurance for coverage details and claim information.

International Internship Deadlines:

Students seeking internships outside the United States/United States Territories must submit an application to the Office of International Education & Development no fewer than fifteen (15) business days prior to intended departure or fifteen (15) days prior to Add/Drop, whichever date occurs first, in order to allow time for review and processing of pre-departure paperwork.

Grade Due Date: Grades will be due on Monday, December 18, 2023 at 1:00 pm.

The Academic Calendar can be viewed at the Registrar's website:

<https://registrar.appstate.edu>

Dates for internship enrollment and other internship resources can be viewed at

internships.appstate.edu/faculty